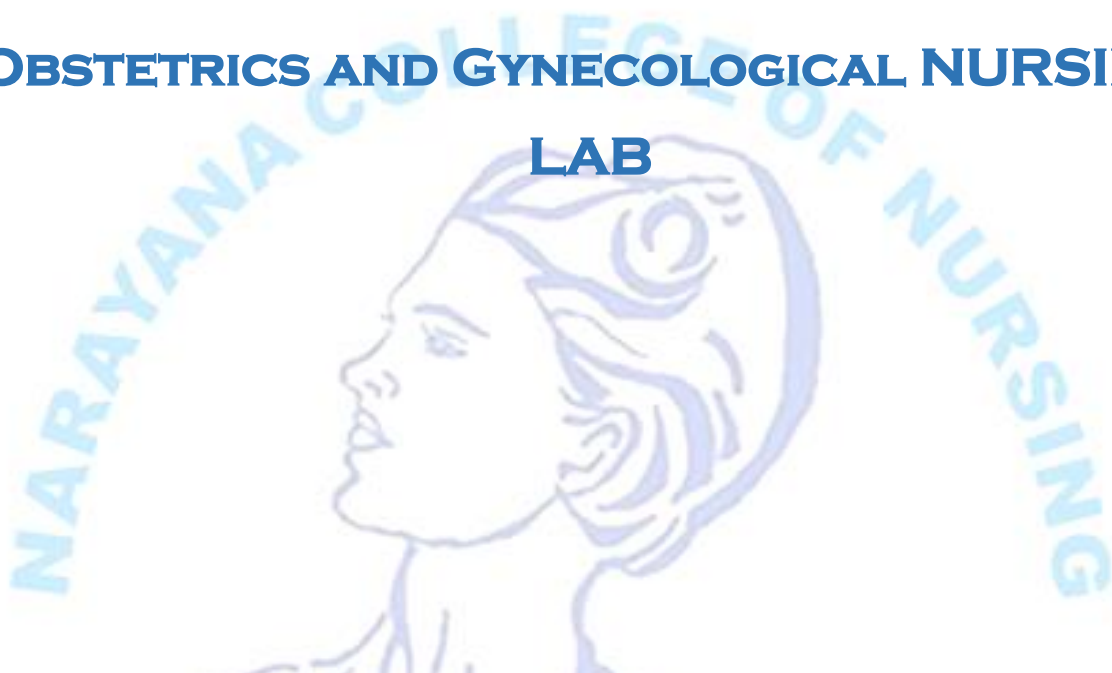


POLICY MANUAL
FOR
OBSTETRICS AND GYNECOLOGICAL NURSING
LAB



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INTRODUCTION

The OB/GY Nursing Skill and Simulation Laboratory is located in Narayana College of Nursing, IInd floor. The room has one Child Birth mannequin/Simulator (Advance childbirth simulator), (Childbirth mannequin), The OB/GYN Skill Lab is fully equipped to practice all OB/GYN. nursing clinical skills served both undergraduate and postgraduate students Mentoring and tutoring are also available. The OB/GN. lab is opening 6 days a week (Monday to Saturday) according to the students' schedule and whether they are undergraduate, post-graduate. These simulations help students think on their feet and help the transition from the lab.

VISION

The vision of the OBG Nursing department is to cultivate advanced nursing professionals who will be recognized for excellence, dynamic leadership, and compassionate evidence-based nursing practice changes in all health care outcomes

MISSION

The mission of the OBG Nursing department is for optimizing maternal and child health through nurse-led health care by integrating education, application, research, and technology to create innovative solutions that improve health for all.

AIM OF OBG SKILL LAB

The OB/GY Nursing Skill and Simulation Laboratory exists to make the student's clinical experience educational and enlightening, as well as to promote student empowerment. Scenarios and simulation experiences are related to the objectives of the OB/GY Lab. Prior to running a scenario, students will be introduced to simulation instructions. Simulations and case scenarios are designed to help students develop problem-solving and decision-making skills in a clinical setting. All environmental factors are included in simulations to make students' learning realistic and authentic. These simulations help students think on their feet and ease the transition from the lab to the clinical setting. Students must come to the lab prepared in order to have a better learning experience. Students will self-analyze their performance and use critical thinking during the reflection process, with faculty providing debriefing and positive feedback. These simulations help students think on their feet and help the transition from the lab

LAB OBJECTIVES

1. Identify the anatomical parts in the female reproductive system through using models (bony pelvis)
2. Identify different stages of fetal development using different fetal development models.
3. Perform complete physical assessment for women during the antenatal period
4. Assess the parturient physical condition & the progress of the process of normal labor through using an interactive childbirth simulator, and different models available in the lab.
5. Perform complete physical assessment for women during postpartum period through using full-body simulator & childbirth simulator.
6. Prepare delivery set and instruments and equipment needed during labor.
7. Use the full body pregnant simulator to demonstrate the different fetal positions attitude, lies, and presentations
8. Use childbirth simulators to help students to formulate nursing care plans according to each scenario.
9. Perform physical examination & resuscitation for the newborn using a childbirth simulator.
10. Assess any deviation from normal during labor using a childbirth simulator.
11. Assess the female genital system to help students dealing with women having any gynecological problems.
12. Identify different instruments used for gynecological women.

13. Apply universal infection control precautions & safety measures while providing care to the women during antenatal, labor & postpartum, Newburn, as well as women who have any gynecological problem.

PURPOSE OF POLICY & PROCEDURES

- Policies and procedures are proposed to guarantee that the Obstetric and gynecological nursing Lab is maintained as an efficient learning area for students' training and assessment of
- Maintenance and Policy & Procedures must be followed by all its users.
- The Lab promotes safe, and effective practice by demonstrating and reinforcing the highest level of performance and readiness.
- Strategies are skill demonstration, practice and return demonstration, case scenarios, consistent use of medical terminology; application of the nursing process in skill performance, care plans, documentation, audio and video-assisted teaching; and individualized instruction.

JOB DESCRIPTION OF MEMBERS

A. FACULTIES

1. Orient the students in the lab.
2. Updating lab policies and procedures as needed.
3. Monitoring procedures performed by the students.
4. Supports students who require additional assistance with learning Obstetric and gynecological skills.
5. Ensure the maintenance of equipment by maintaining the lab inventory register.
6. Determining the inventory needs of the lab.

7. Preparing and ordering supplies as needed.
8. Recommending general cleaning in the lab.
9. Maintain lab lending & lab utilization registers.
10. Maintain lab with safety regulations.

B. STUDENTS

1. Return the equipment used for lab practice.
2. When practicing with scenarios, approach situations as if they are actual patient interactions.
3. Maintain cleanliness of the area where they are practicing.
4. Display professional conduct.
5. Share the opportunity to practice.
6. Report damage or malfunction of the lab equipment.
7. Inform the instructor if handouts or supplies are running low.
8. Inform the concerned faculty of any particular learning needs.
9. No students are to be in the lab without the Lab faculty.
10. Doors must be locked when the lab is not in use.

LAB CONDUCT/BEHAVIOR

1. All Students should participate in a lab orientation conducted by Health Lab.
2. Students should review procedures and scenarios prior to the lab session.
3. Follow lab hours strictly as mentioned in the timetable.
4. Students need to fill out their logbooks as part of the completion of the curriculum requirement.

5. No cell phones are allowed in the lab.
6. No food or drink is allowed in the lab.
7. No equipment or supplies can be taken out of the lab without permission.
8. Any equipment or furniture used should be returned clean, in proper form and in proper place ready for the next use.
9. Replace the equipment and chairs when leaving the area.
10. Always sign in and out of the lab for both practice and presentation.

EQUIPMENT USE POLICIES

A. Inventory Policy

1. The lab in charge faculty should maintain an inventory register.
2. In charge faculty will update the list of equipment needed for the Lab each year and provide the list to the College Principal/Dean.
3. The College Principal/Dean is responsible for the initiation of all equipment purchase orders.
4. Final purchase decisions are made by the administration.
5. The lab in charge faculty is responsible for receiving, and inspecting the equipment into the list of inventories.
6. Procedure for fixing equipment purchased clinical skills

B. Utilization Policy

1. A lab utilization register should be followed by the lab.
2. It should be clearly mentioned the date, time, and purpose of using the lab in the register.
3. The register should be duly signed by the faculty who is using the lab.

4. Ensure by the faculty and students, the lab is in a good condition after each utilization.

C. Lending Policy

1. The College of Nursing reserves the right to add equipment that is considered for curriculum goals and objectives.
2. The College of Nursing will take up authority to dispose of equipment believed inappropriate for addition to the Lab.
3. All lending educational materials and equipment from the lab to the other lab for practical exam purposes or practice purposes should be documented in the lending register and make sure the same returned in proper condition.

LAB SAFETY POLICY

1. All faculty, staff, and students must know and practice the safety guidelines while using the lab.
2. Failure to obey guidelines can result in disciplinary action.
3. This manual will be available in the lab and students will be instructed to review the contents during the orientation time itself.
4. All labs are locked unless occupied by faculty or students during class or practice.
5. Students are expected to come to lab prepared by having read the scheduled lab objectives prior to the start of the lab period.
6. Students should be well-informed of the care, handling, and proper use of equipment prior to using it in the laboratory.
7. Students should report recent injuries, illnesses, or communicable diseases to the faculties as soon as possible so that necessary precautions may be taken.

8. Faculty and students are responsible for reporting any problems encountered with electrical equipment such as any frayed electrical cords, cracked plugs, missing outlet covers, etc.
9. In case of a fire or fire emergency, students and faculty should become familiar with the location of the nearest fire extinguishers.
10. Each faculty member will be responsible for her own and as well as students' safety.

MAINTENANCE AND SAFETY

1. Students will be instructed in principles of body mechanics prior to practice and return demonstration of moving, lifting, and transferring skills.
2. Students should use caution when practicing lifting skills and should not lift equipment, manikins, and other students who are too heavy without assistance.
3. The equipment needed for body mechanics practice (bed, wheelchairs, etc.) will be kept in good working condition. Any faulty or broken equipment should be reported immediately to the Director of Nursing.
4. The wheels of all equipment (wheelchairs, stretchers, and beds) are to be locked during practice and return demonstration.
5. Any incident occurring in the skills, or clinical labs during College hours must be reported immediately to the faculty.
6. Protocol for physical injury/occupational exposure.
7. Immediately report the incident to the Nursing Faculty member (primary contact).
8. It is the responsibility of all those who use the lab for keeping equipment and the physical space clean, particularly students and faculty during and after use
9. Floors, counters, and furniture will be cleaned by appropriate personnel at the end of each session(semester) and more frequently if needed.
10. If faculty should notice that equipment is not functioning or malfunctioning, place a label on the equipment stating not to utilize it and describe the problem noted, and notify to Principal.
11. Equipment located in the skills lab will be cleaned by faculty as needed. Linen on beds will be changed and laundered when soiled, after extensive use, and at the end of each academic year.

Fire

1. Alert people in the area to evacuate.
2. Activate the nearest fire alarm or call (Notify campus security).
3. Close doors to confine the fire.
4. Evacuate to a safe area or exit building through Stairwell-Do not use the elevator.
5. Provide emergency personnel with any pertinent information. Students and faculty should become familiar with the location of the nearest fire extinguishers. A fire extinguisher is located in the medical surgical nursing lab.

Wet materials may not be used around electrical outlets or equipment.

1. Faculty and students are responsible for reporting to the appropriate faculty/staff any frayed electrical cords, cracked plugs, missing outlet covers, etc., as well as any problems encountered while using electrical equipment.
2. No electrical cords will be left in the pathway of walking traffic. Extension cords will be properly taped to the floor if used over a walkway.
3. Electric hospital beds in the skills lab will be inspected as needed for repairs.
4. Electric beds shall be maintained in the lowest position
5. Only three-prong plugs that contain a ground wire should be used to power equipment in the skills labs.

HARDWORK DISCIPLINE SERVICE TRIUMPH



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