



# NARAYANA COLLEGE OF NURSING

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NCON/IQAC/CIR-04

13.3.24

## CIRCULAR

This is to inform you that, the IQAC Meeting will be held on **20.3.2024** at 10 am at IQAC, Narayana college of Nursing. All IQAC Members are invited to attend the meeting without fail.

### Agenda

1. Planning for Reassessment.
2. Preparation for SSR documents.
3. Publications.
4. Research Grant.
5. Health days
6. Faculty Development Programs
7. Orientation on ICMR Guidelines
8. Interdepartmental and Intercollegiate Programs

### Copy To

All HODs

Notice board

All IQAC members.

*Dr. B. Anuj*  
PRINCIPAL  
Principal

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## Minutes of the IQAC Meeting

Date—20/03/2024

Time-11.00 am

### Members Present

| Name                     | Position    | Signature | Name                 | Position | Signature |
|--------------------------|-------------|-----------|----------------------|----------|-----------|
| Ms.B.Vanajakumari        | Chairman    |           | Ms.T.Girija Rani     | Member   |           |
| Ms. Latha. A             | Coordinator |           | Ms.Subashini         | Member   |           |
| Dr. Kumari.V             | Member      |           | Mr.Kishore.J         | Member   |           |
| Dr. Prabhakar            | Member      |           | Ms.Pavithra.G        | Member   |           |
| Ms.P.Shanmugavadivu      | Member      |           | Ms.S.Sucithra        | Member   |           |
| Ms. Smitha.P.M           | Member      |           | Dr.Elizabeth jasmine | Member   |           |
| Ms. T.Chandana           | Member      |           | Ms.Sireesha          | Member   |           |
| Ms.Aksa Elizabeth Thomas | Member      |           | Members Absent       | 3        |           |

Prof. A.latha, IQAC coordinator welcomed the members to the meeting.

The committee members appreciated the efforts taken for meticulous planning of the action plan and suggested the following points for improvement.

### Suggestions:

#### Planning for Reassessment

- Establish timelines and benchmarks for reassessment.
- Identify areas needing improvement from previous evaluations.
- Engage relevant faculty or departments in collaborative efforts.

#### Preparation for SSR Documents

- Gather and organize supporting documentation.
- Review each SSR criterion and ensure comprehensive coverage.
- Ensure data accuracy and clarity in the presentation of information.

#### Publications

- Set publication goals for faculty and departments.
- Identify potential journals or conferences aligned with the institution's research focus.
- Encourage collaborative research for broader impact.

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